

PATIENT LATE AND MISSED APPOINTMENT POLICY

Natomas Family Practice, 2410 Del Paso Road, Sacramento, CA 95834

Phone # (916)928-0856 Fax # (916) 9281584

***** We try to see patients at the time that they are scheduled and try to keep wait times for patients to a minimal. We will try to accommodate late patients if there are openings on the doctor's schedule but those are not always available. If there are no openings on the same day, we may need you to reschedule you to the next available appointment.*****

1. If you need to reschedule your appointment. Please give us at least 24 hour advance notice so that we can open the appointment for another patient who may need to be seen the same day.
2. Effective 07/01/2014, there will be a \$25.00 charge per o show or last minute cancellation.
3. Our office will allow only 3 missed appointments/no shows in a 12 month period.
4. After the 3rd missed appointment, we will have the discretion to discharge you from our clinic and we will notify you by mail. You will have 30 days from that point to find another provider.
5. Our office will do reminder calls 24-48 hours in advance. Please listen to all available options to cancel or confirm appointments.

*****Please understand it is still the responsibility of the patient to keep their appointment or contact our office to cancel the appointment*****